#### WILLOW ASH ROOFING

### Residential Roofing Consultant:

The Residential Roofing Consultant will be tasked with acquiring new business from residential homeowners and focus on sales in residential re-roofing projects.

# Essential Job Responsibilities:

- Reach out to potential clients/homeowners daily to establish new business relationships in the form of face to face marketing, networking, cold calling and email
- Perform an average of 12-15 cold calls per day and/or 8-10 in-person quality site visits (business card, identity of next level decision maker, etc.)
- Log all forms of communication and follow up regarding the above and report daily
- Schedule meetings with insurance adjusters to obtain insurance scope of work to be completed
- Inspecting and documenting homes for damage or deterioration
- Meet directly with homeowners after inspections to educate them on the claims process and sign restoration agreements
- Follow up by email, phone to obtain an onsite meeting or conference call to close the opportunity

## **Requirements:**

- High school diploma or GED
- Ability to multitask and keep track of multiple renovation projects / subcontractors at one time
- Ability to problem solve on site
- Basic construction and building material knowledge
- Strong organizational skills and attention to detail
- Strong customer service skills
- Ability to adapt to changing demands and priorities

### Minimum Requirements:

- High School Diploma
- Related Experience Preferred
- No Industry Experience Required
- Pass a Background Check and Drug Screening
- Work Outside Regardless of Weather
- Reliable Transportation

Please send me any resumes to Tim@choicepointsc.com